



# **IQM – CERTIFICATION BODIES REGISTRATION PROGRAMME**

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### **PREFACE**

Since the establishment of IQM's Malaysia Register of Certificated Auditors (MRCA) Scheme in 1998, the number of registered quality auditors and consultants have increased to 220 plus, this makes IQM MRCA one of the most successful non-legislative professional body in Malaysia.

Currently, unfair business practices exist in the field of quality auditing and certifying services whereby there are some Big-CBs unscrupulously subcontract non-registered auditors to conduct quality auditing and certifying activities in Malaysia.

Monopoly situation also exist in Malaysia with 29 Big-CBs dominate the market and charging high Certification Fees (IQM received feedback and complaints from small-medium enterprise (SME) members of IQM). These SMEs have to endure high cost of certification reluctantly.

Hence, there is an urgent need for IQM to implement the IQM-CB Programme to mitigate such unfair business practices and unhealthy monopoly in Malaysia.

The focus of the IQM-CB Programme is to promote and support IQM-MRCA registered auditors and consultants to venture and startup Certification Body business, thereby allowing them to provide affordable services to IQM SME members.

With the recent Covid-19 pandemic causing severe negative impact in the economics worldwide, it is timely for IQM to implement this IQM-CB Programme creating opportunity to elevate and boost income of all IQM Members alike. It is a Programme by the Members for the Members and to the benefits of the Members.

The policy, aim, terms and conditions and other registration details are enclosed herein.



### **1. POLICY**

- 1.1 It is the policy of IQM to promote and stimulate IQM Members in the improvement of their quality related business, especially in the provision of quality auditing and certifying business.
- 1.2 IQM is hereby establishing a programme under IQM-MRCA Scheme to register, promote and support IQM Members to carry out certification business according to ISO17021 by way of voluntary implementation, under non-legislative manner but with good market-practices.
- 1.3 It is hereby called IQM-CB Programme for IQM Members, and it is a Self-regulatory Programme.

### **2. AIM**

- 2.1 The aim is to create opportunity and support IQM Members to venture and start-up Certification Body business.
- 2.2 This is also to assist small CBs to acquire and upgrade their skill and knowledge in the field of quality certifying business, with the objective to increase their competitive edge thereby grow to become Big CB.

### **3. TERMS AND CONDITIONS**

- 3.1 This IQM-CB Programme is open to all IQM Members who are registered under IQM-MRCA as quality Auditor (Principal Auditor, Senior Auditor or Auditor).
- 3.2 They shall voluntarily implement ISO17021 Requirements into their Auditing and certifying services.
- 3.3 They may be an agent of a foreign CB, as long as each of their operation in Malaysia is small, with less than five (5) full time quality Auditors.
- 3.4 They must observe IQM Rule 8: Code of Conduct and accept IQM as Dispute Resolution Committee (DRC) Provider. They shall be competent, observe confidentiality and impartiality and they shall be knowledgeable on quality related management systems.
- 3.5 IQM shall have the right to nominate or propose the IQM-CBs to any potential clients in Malaysia or overseas.

- 3.6 IQM shall have the right to include the names of IQM-CBs into advertisement, newsletter, promotion materials, publication either in Malaysia or overseas, especially Asia Network for Quality (ANQ).
- 3.7 Termination occurs due to:-
- 1) Cease to be a Valid IQM Member / IQM-MRCA Auditor.
  - 2) Does not pay the fee or upon expiry date without extension.
  - 3) Withdraw voluntarily.
  - 4) Violate IQM Rule 8: Code of Conduct.
  - 5) Cease to implement ISO17021 Requirements.
  - 6) Violate above Terms & Conditions or Breach IQM Rules.
- 3.8 General Conditions
- 1) From the year 1987 to 1996, the certification bodies (CBs) in Malaysia were operating under non-legislative condition as normal market practices.
  - 2) As at year end 2021, there are about 29 Big CBs operating under legislative conditions.
  - 3) IQM is managing this IQM-CB Programme according to ISO 17011 Requirements in Self-regulatory manner and under non-legislative condition, for the benefits and better business development of IQM Members.

#### **4. APPLICATION AND APPROVAL**

- 4.1 Any IQM Member who wishes to venture and start-up CB business is encouraged to apply for IQM Approval. It is hereby referred as “Applicant”.
- 4.2 The Applicant shall submit detail information on its CB business, especially in compliance with the “Terms & Conditions” herein. IQM Board shall assess all submissions. The general requirements of IQM-MRCA Scheme shall be applicable.
- 4.3 Upon approval by IQM Board, the Applicant shall pay the necessary registration fee prior to issuance of a Certificate of Registration by IQM.

#### **5. CERTIFICATION AND DURATION**

- 5.1 A Certificate of Registration will be issued by IQM to qualified, approved and registered IQM-CB.
- 5.2 The validity for such IQM-CB Certificate of Registration shall be for a duration of three (3) years. The Registration may be extended on three (3) yearly basis thereafter.
- 5.3 This IQM-CB Registration Programme is non-legislative in nature and by way of voluntarily practice for the benefits of IQM Members.

## **6. REGISTER (IQM-CB)**

- 6.1 IQM Secretariat shall keep a Register of IQM-CBs within the IQM-MRCA Scheme, with all the essential details.
- 6.2 The Register shall be a reference for any internal or external parties or IQM Members or potential client who wishes to verify the status or accuracy of IQM-CBs.
- 6.3 IQM shall have the right to promote such Register and Registration Service (IQM-CB) in global platform, such as Asia Network for Quality (ANQ) and Malaysia locally.

## **7. QUALITY FIELDS AND SECTORS**

- |  |   |
|--|---|
| 1. ISO 9001: QMS   | 14. ISO/IEC 17025: Testing & Calibration Laboratories                 |
| 2. ISO 14001: Environment MS (EMS)                                 | 15. IATF 16949: Automotive Quality MS                                 |
| 3. ISO 22000: Food Safety (FSMS) / HACCP                           | 16. ISO 18420: QMS for Educational Organisation                       |
| 4. ISO 50001: Energy MS (EnMS)                                     | 17. ISO 55001: Asset MS (AMS)   |
| 5. ISO/IEC 27001: Information Security MS (ISMS)                   | 18. ISO 3834: Welding Quality MS                                      |
| 6. ISO 20000: IT Services MS (ITSMS)                               | 19. MSPO/MS 2530  |
| 7. ISO 45001 / OHSAS 18001: OH&S                                   | 20. ISO 41001: Facility MS (FMS)                                      |
| 8. ISO 8000: Data Quality (Parts)                                  | 21. AS 9100: Aerospace QMS  |
| 9. ISO 22301: Business Continuity (BCMS)                           | 22. ISO 37001: Anti-Bribery MS (ABMS)                                 |
| 10. ISO 13485: Medical Devices                                     | 23. GMP (WHO, FDA, MHRA, EC) and others                               |
| 11. ISO 15189: Medical Laboratories                                | 24. ISO/TS 22163 QMS in Railway Sectors                               |
| 12. ISO 10012: Measurement MS                                      | 25. Any quality fields and sectors approved by IQM from time to time. |
| 13. ISO 29001: Petroleum, Petrochemical and Natural Gas Industries |   |

## **8. ACKNOWLEDGEMENT**

IQM Board of Management recognizes the need of establishing this IQM-CB Programme and fully supports unanimously its implementation. IQM Board of Management wishes to thank its members (IQM-MRCA registered auditors & consultants and SME members) to provide the facts and evidence in this narrative and unreserved support to this IQM-CB Programme.

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**END**

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## IQM-CB Application Form

1. **Name of IQM Member:** \_\_\_\_\_  
(Individual / Company)

2. **Member's Particulars:-**

2.1 **Address:** \_\_\_\_\_  
\_\_\_\_\_

2.2 Contact: Email: \_\_\_\_\_ H/P: \_\_\_\_\_  
Phone no.: \_\_\_\_\_ Fax no.: \_\_\_\_\_

3. **Other Relevant Information (for submission)**

3.1 Resume of IQM-MRCA Auditor (Principal / Senior) with relevant qualification and certificates.

3.2 Business Registration Certificate (SMM).

3.3 Application Fee: RM100.00; Registration with Certificate: RM900.00.

4. **Declaration**

I / We, the undersigned, declare that I am / we are a registered IQM-MRCA quality auditor, has voluntarily implemented ISO 17021 requirements, faithfully observe IQM Rule 8: Code of Conduct, having less than five (5) full time quality auditors, carry out quality auditing and certifying activities to SME members.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name in Full: \_\_\_\_\_  
(Individual / Company Representative)

*\* Please kindly submit this Form with relevant details to the IQM Secretariat for further approval by IQM Board Members.*



March 2022

**A IQM-CB Application and Registration Fees**

- 1) Application Fee: RM100.00.
- 2) Registration Fee: RM900.00 (Total: RM1,000.00).
- 3) Assessment Fee: Exempted (Voluntary declaration).
- 4) Validity: 3 years with Certificate.
- 5) Open to all IQM Members and SMEs (Non legislative).

**B Comparison: OTHER Application and Accreditation Fees**

**UKAS (UK) (Non legislative)**

- 1) Application Fee = £1,500.00
  - 2) Pre-Assessment = £1,213.00
  - 3) Site Assessment = £1,213.00
  - 4) Expenses = £ 214.00
- £4,140.00**

(Total: RM22,700.00)

**Accreditation of CB (Local DSM)**

- 1) Application Fee = RM2,000.00
- 2) Annual Renewal Fee = RM2,000.00  
(3 years = RM6,000.00)
- 3) Assessment Fee = RM1,500.00

(Total: RM9,500.00)

# MALAYSIA REGISTER *of* CERTIFICATED AUDITORS



Sample

*Established in 1998*

*A Full Member of the International Auditor and Training Certification Association (IATCA)  
(Currently known as International Personnel Certification Association, IPC) (1998 to 2005)  
This Scheme is owned and operated by Institute of Quality Malaysia (PPM-001-10-12021978)*

## Certificate of Registration

*This is to certify that:*

**ABC XYZ SDN BHD**

202201043222 (123466-K)

No. 88, Jalan 22/333, Taman Berjaya, 50000 Kuala Lumpur

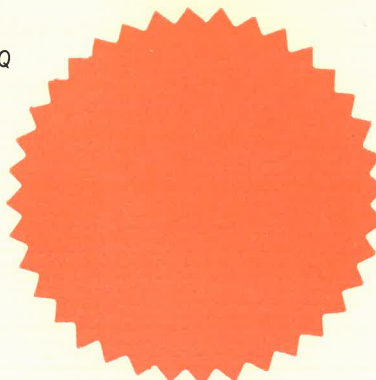
has voluntarily implemented ISO 27001 Requirements as  
Certification Bodies under the IQM-CB Programme and  
in Compliance with the terms and conditions governing the  
Programme for Registration of Certification Bodies.



*IQM is a member of ANQ*



Registration No: IQM-CB-xx  
Issued Date: 8<sup>th</sup> Feb 2022  
Valid Until: 7<sup>th</sup> Feb 2025



**DR. WONG WEI KHIANG**  
**IQM PRESIDENT**  
**CHAIRMAN MRCA EXCO**

This certificate remains the property of MRCA and must be returned on request