



IQM – Training Course Providers (TCP) Accreditation Scheme

Aug 2022 (Rev 3)

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1. POLICY

- 1.1 It is the policy of IQM to promote and support IQM Members in the improvement of their quality related business, especially in the provision of training courses to their clients or their staff.
- 1.2 IQM is hereby establishing a revised accreditation scheme to register, promote and support IQM Members to carry out quality related training courses.
- 1.3 This is a Voluntary Self Regulatory Scheme (IQM-TCP Accreditation Scheme).

2. AIM

- 2.1 The aim is to create opportunity and enhance IQM Members' quality business and training services, for local and global markets.
- 2.2 This Scheme helps IQM Members to upgrade and enhance their skill and knowledge in providing training services, and also increase their competitive edge in their business.

3. TERMS AND CONDITIONS

- 3.1 This IQM-TCP Accreditation Scheme is open to all IQM Members.
- 3.2 The nominated Trainer shall be a valid IQM Member with qualification and experience on the subject of the training course, which is acceptable to IQM.
- 3.3 IQM shall have the right to nominate or promote the IQM-TCP to any potential clients in Malaysia or overseas, and include their names in advertising materials.
- 3.4 The accredited IQM-TCP Trainer shall observe strictly the IQM Rule 8: Code of Conduct. They shall be competent, knowledgeable and skillful in the training matters. IQM shall evaluate all submission to confirm the eligibility of Trainer.
- 3.5 Termination occurs due to:-
 - 1) Cease to be a Valid IQM Member.
 - 2) Do not pay the fee or upon expiry date without extension.
 - 3) Withdraw voluntarily.
 - 4) Violate IQM Rule 8: Code of Conduct.
 - 5) Violate above Terms & Conditions or Breach IQM Rules.

- 3.6 The registered Trainer is allowed to appoint an assistant Trainer to deliver not more than 30% of the scope of training or 30% of the duration of the training period.

4. APPLICATION, FEES AND APPROVAL

- 4.1 Any IQM Member who wishes to be accredited as Training Course Provider, is encouraged to apply for IQM Approval.
- 4.2 The Applicant shall submit detail resume of Trainer, especially in compliance with the Terms & Conditions herein. Other details shall include Course Title and Content Page.
- 4.3 The Applicant shall pay non-refundable fee of RM30.00 for processing. The Applicant shall also pay RM600.00 upon approval for a validity period of four (4) years.

5. ACCREDITATION AND DURATION

- 5.1 A Certificate of Accreditation will be issued by IQM to qualified, approved and registered IQM-TCP Trainer.
- 5.2 The validity of such IQM-TCP shall be for a period of four (4) years. The Accreditation may be extended for another four (4) years basis, upon request and pay the relevant fees by Trainer.

6. REGISTER (IQM-TCP)

- 6.1 IQM Secretariat shall keep a Register of IQM-TCP with the essential details.
- 6.2 The Register shall be a reference for any internal or external parties or IQM Members or potential client who wishes to verify the status or accuracy of IQM-TCP Trainers' details.
- 6.3 IQM shall have the right to promote such Register and Accreditation Scheme (IQM-TCP) in global platform, such as Asia Network for Quality (ANQ) and Malaysia locally.

7. QUALITY FIELDS AND SECTORS

1. ISO 9001: QMS
2. ISO 14001: Environment MS (EMS)
3. ISO 22000: Food Safety (FSMS) / HACCP
4. ISO 50001: Energy MS (EnMS)
5. ISO/IEC 27001: Information Security MS (ISMS)
6. ISO 20000: IT Services MS (ITSMS)
7. ISO 45001 / OHSAS 18001: OH&S
8. ISO 8000: Data Quality (Parts)
9. ISO 22301: Business Continuity (BCMS)
10. ISO 13485: Medical Devices
11. ISO 15189: Medical Laboratories
12. ISO 10012: Measurement MS
13. ISO 29001: Petroleum, Petrochemical and Natural Gas Industries
14. ISO/IEC 17025: Testing & Calibration Laboratories
15. IATF 16949: Automotive Quality MS
16. ISO 18420: QMS for Educational Organisation
17. ISO 55001: Asset MS (AMS)
18. ISO 3834: Welding Quality MS
19. MSPO/MS 2530
20. ISO 41001: Facility MS (FMS)
21. AS 9100: Aerospace QMS
22. ISO 37001: Anti-Bribery MS (ABMS)
23. GMP (WHO, FDA, MHRA, EC) and others
24. ISO/TS 22163 QMS in Railway Sectors
25. Any quality fields and sectors approved by IQM from time to time.

8. SUMMARY

The initial IQM Training Course Provider register started in 1998. It was then revised and updated in 2018 (Rev 2) with the aim “In Promotion of Quality”.

This current version is Revision (3) 2022, with the coverage of Quality Fields and Sectors expand more widely to meet the demand of the global business activities.

END

MALAYSIA REGISTER
of
CERTIFICATED AUDITORS



SAMPLE

Established in 1998

*A Full Member of the International Auditor and Training Certification Association (IATCA)
(Currently known as International Personnel Certification Association, IPC) (1998 to 2005)
This Scheme is owned and operated by Institute of Quality Malaysia (PPM-001-10-12021978)*

**TRAINING COURSE PROVIDERS
ACCREDITATION SCHEME**

This is to certify that

ABCDEFGH INTERNATIONAL BHD (5678-T)
No. 888, Jalan 3/333, Taman CDE, Kuala Lumpur

has been accredited as a

Training Course Provider

for

Lead Auditor Courses

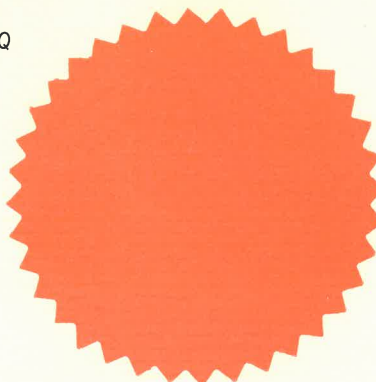
- **ISO 9001 Quality Management Systems**
- **ISO 14001 Environmental Management Systems**
- **ISO 37001 Anti-Bribery Management Systems**



IQM is a member of ANQ



Certification No: TCP-LAC-xxx
Issued Date: xx/2/2022
Valid Until: xx/2/2026



DR. WONG WEI KHIANG
CHAIRMAN
MRCA COUNCIL